



**African Forum
for Agricultural
Advisory Services**

Knowledge & Novelty
for Africa's Livelihoods

**AFAAS Secretariat
House No. 25, Kigobe Road,
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CALL FOR EXPRESSION OF INTEREST FOR MONITORING AND EVALUATION CONSULTANT

Proc. Ref. No. AFAAS/IFAD-EU/CQS/2020/002

Approved AWPB&PP 2019-2020

African Forum for Agricultural Advisory Services (AFAAS) is a Continental body that brings National Agricultural Extension and Advisory Services (AEAS) providers in Africa under one umbrella. The African Forum for Agricultural Advisory Services (AFAAS) has received grant funding from the European Union funded International Fund for Agricultural Development (IFAD) under Grant Number: 2000002981 towards the implementation of the Comprehensive Africa Agriculture Development Programme ex-pillar IV (CAADP XP4) Organisations under the initiative “Development Smart Innovation through Research in Agriculture (DeSIRA)” Project. For the implementation of project activities, AFAAS will conduct procurements for goods, consulting and non-consulting services, in accordance with the IFAD Procurement Handbook and IFAD Procurement Guidelines.

Now AFAAS is seeking an individual consultant (here and after “Consultant”) to conduct Monitoring and Evaluation (M&E) services to support the Secretariat for the period January to December 2020. The M&E consultant shall report to AFAAS Executive Director and work closely with programme staff at the Secretariat.

The objectives of this consultancy service is to:

- Provide M&E support services to AFAAS secretariat and its network to ensure a robust MEL system and operationalise it.

The Specific objective is to:

- (i) consolidate AFAAS Result Framework (RF) based on the Operational Plan 2018-2022 and the current projects CAADP XP4;
- (ii) ensure that key performance indicators for outcomes, intermediate outcomes and outputs, are measured and reported accurately and on a timely basis against the RF;
- (iii) support CFs to sustain an information system that allows them to monitor implementation of their annual plans and budgets; and
- (iv) Support other M&E consultants working on AFAAS projects/ programmes.

Duration of the Assignment

The M&E Consultant is expected to commence services initially for a maximum of 11 months for the period January to December 2020. The assignment may be extended dependent on need, availability of funding and satisfactory performance of the outputs envisaged in the TORs.

Qualification and Experience

The following set of competencies will form the basis for selection of the consultant.

- A Master's Degree in the following disciplines: Agricultural Economics, Rural Development, Statistics or Social Sciences. Post-graduate qualifications relevant to Monitoring and Evaluation shall be an added advantage ;



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- At least five years of professional experience in the field of participatory monitoring and evaluation of development programmes;
- Demonstrated quantitative and qualitative analytic skills, with good knowledge of monitoring and evaluation systems and procedures and familiarity with Donor partners monitoring and evaluation systems;
- Understanding of M&E concepts and demonstrated skills in monitoring and evaluation, project cycle, results chain and frameworks and participatory monitoring;
- Ability to design and implement evaluations, surveys, with knowledge of commonly used probability and purposive sampling techniques;
- Good experience in Planning and implementation of M&E systems;
- Knowledge of participatory research methods, participation action and learning;
- Excellent report writing skills;
- Excellent computer knowledge with command on MS Excel, SPSS, MS Access, etc.
- Flexibility in time schedules

Interested individual consultants must provide information verifying that they are qualified to perform the services and meet the minimum required experience criteria above. Submitted information shall include: (i) Cover Letter; (ii) CV in English; and (iii) References (Recommendation Letters). Expressions of interest must be delivered to the address below not later than **January 17, 2020, at 10:30 a.m.** at the address below or electronically on email: secretariat@afaas-africa.org.

The Consultant will be selected based on the “**Consultants Qualification Selection (CQS)**” procurement method by IFAD Procurement Handbook (approved in September, 2010). Interested individual consultants may obtain detailed information on the assignment at the address below from 08:00 – 17:00 (local time) latest **January 9, 2020**.

Dr. Silim M. Nahdy

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Telephone: +256-312313400.

Email msnahdy@afaas-africa.org copy secretariat@afaas-africa.org;

Further information may be obtained from AFAAS procurement Unit: email pwanzala@afaas-africa.org and/ or Partnerships Unit: email: molupot@afaas-africa.org